

Panasonic®

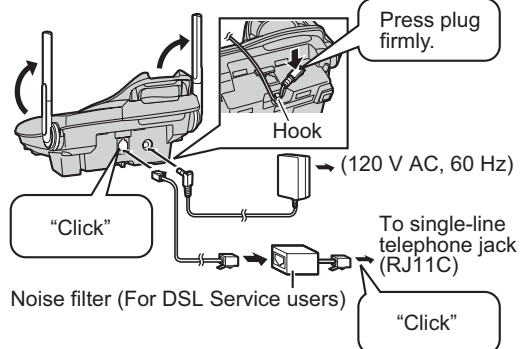
Model No. **KX-TG5621**
KX-TG5622
KX-TG5623

Quick Guide

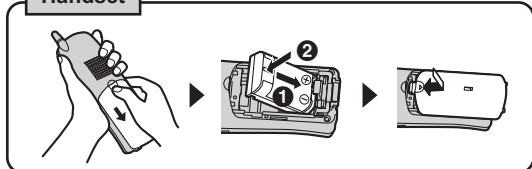
Setting up

Base unit

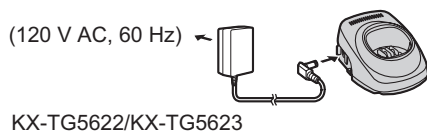
- Use only the included Panasonic AC adaptor PQLV1 or PQLV256.



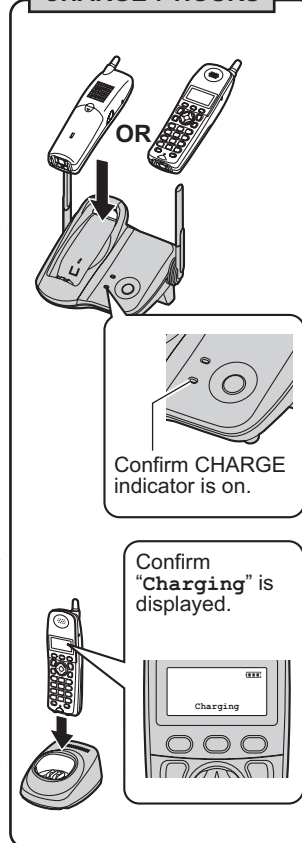
Handset



Charger



CHARGE 7 HOURS



For further information, visit <http://www.panasonic.com/phonehelp>

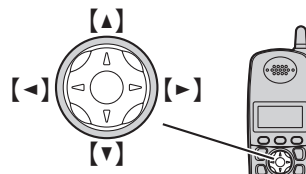
PQQW15092YA DC1105SY1125

Operating tips

[]: shows button names.

Using the navigator key

After pressing **[MENU]** or **[Phonebook]**, the handset navigator key can be used. Press **[▲]**, **[▼]**, **[◀]**, or **[▶]** to navigate through menus and to select items shown on the display.



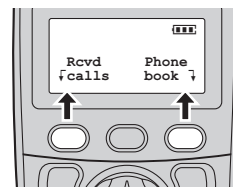
Adjusting audio volume

Press **[▲]** or **[▼]** repeatedly while talking.

Handset soft keys

The handset features 2 soft keys. By pressing a soft key, you can select the feature shown directly above it on the display.

[Select], **[Save]**, **[OK]** and additional other functions are assigned to soft keys. Pay attention to soft keys to find functions you need during handset operation.



Adding items to the phonebook (Handset)

- 1 **[Phonebook]** → **[Add]**
- 2 Enter the name (max. 16 characters). → **[Next]**
- 3 Enter the phone number (max. 32 digits). → **[Next]** → **[Save]** → **[OFF]**

For further information, visit <http://www.panasonic.com/phonehelp> or refer to Operating Instructions.

Basic operation (Handset)

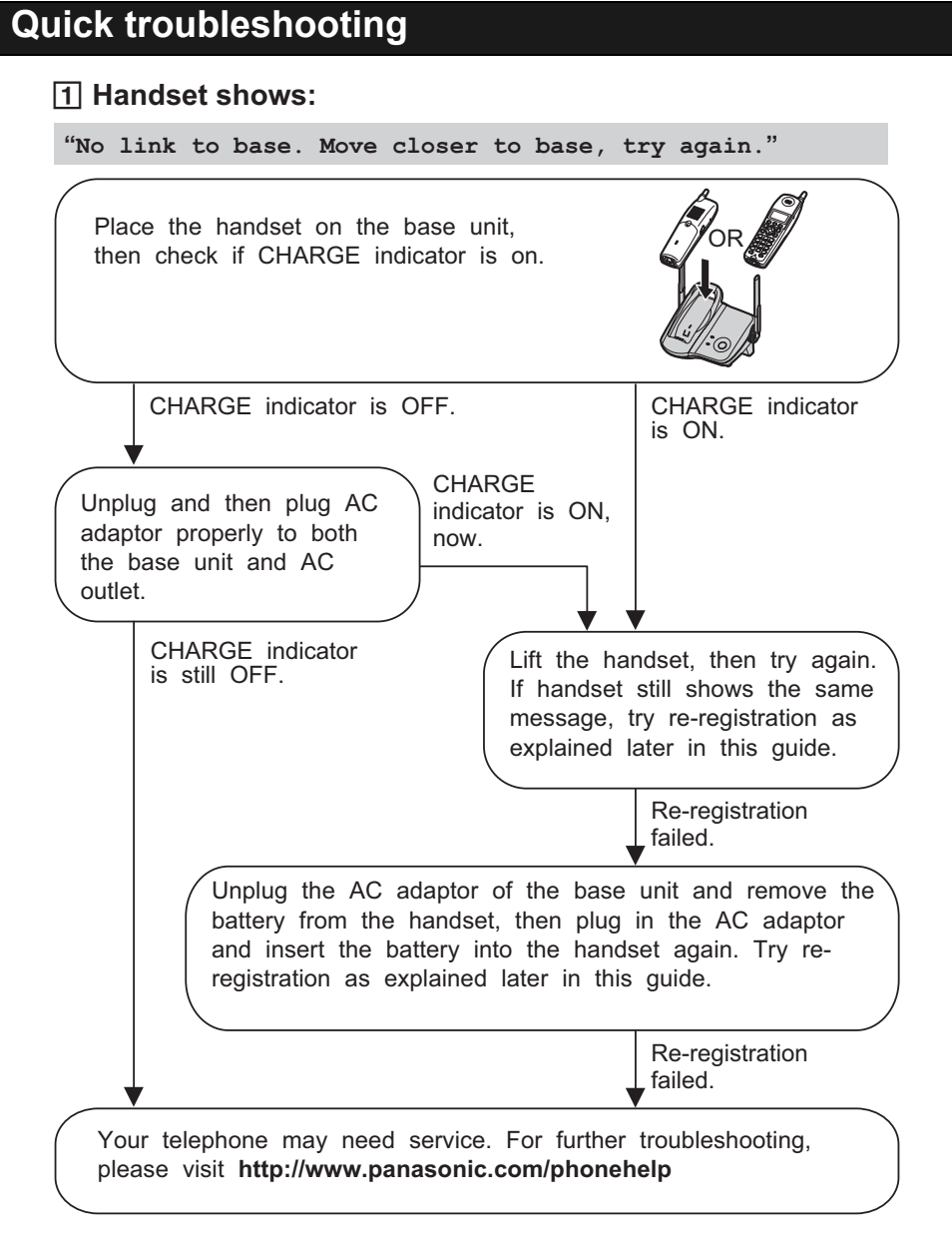
Feature	Operation
Adjusting the receiver/speaker volume	Press [▲] or [▼] repeatedly while talking.
Viewing the caller list and calling back	Press [▲] or [▼] repeatedly to select the desired item. → [↶]
Ringer volume	1 [MENU] → [1][1] 2 Select the desired volume. → [Save]
Answering call-waiting call (2nd call)	Press [CALL WAIT] when you hear call waiting tone.

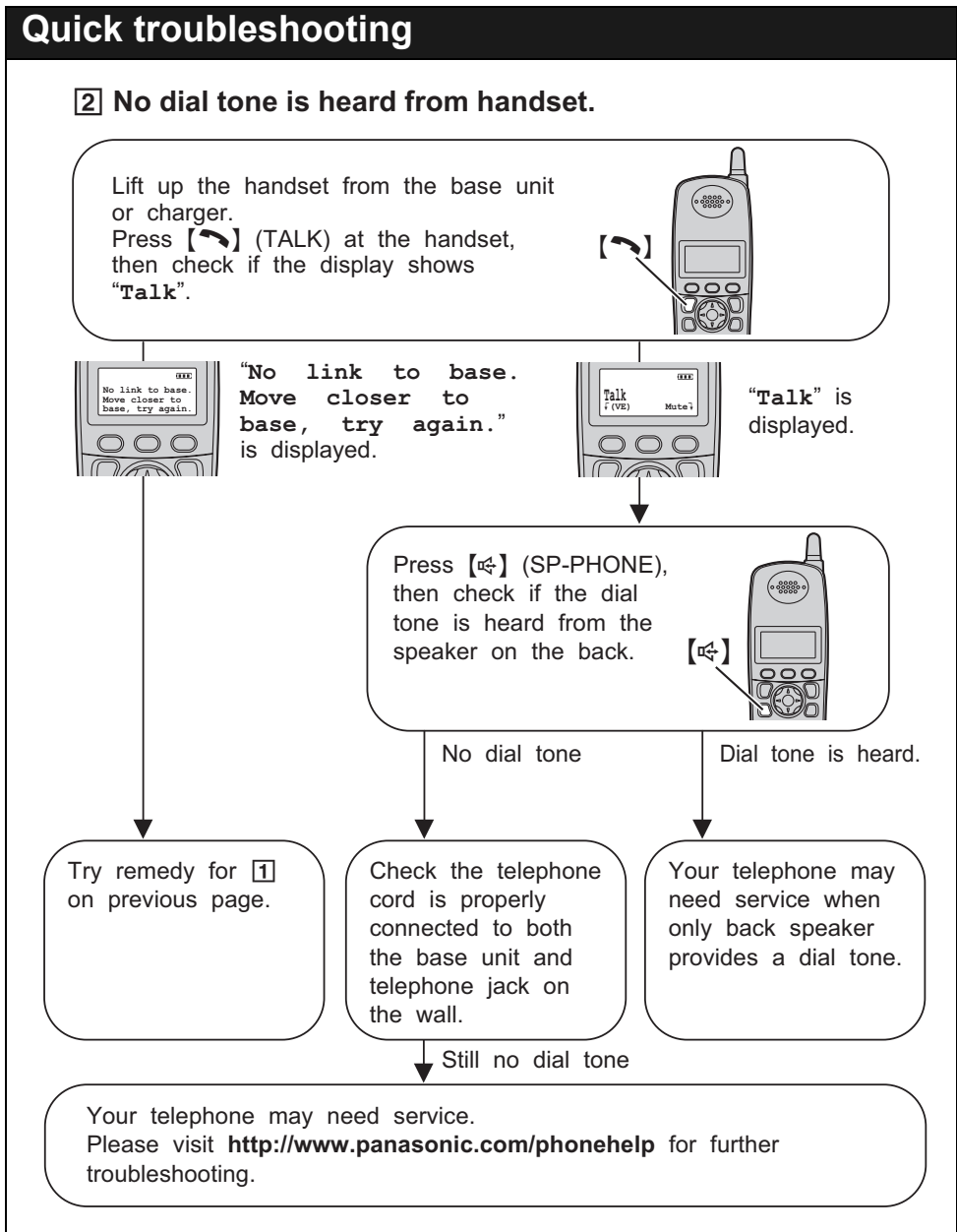
Voice Mail service

Voice Mail is an automatic answering service offered by your telephone service provider. After you subscribe to this service, the telephone service provider's Voice Mail system will answer calls for you when you are unavailable to answer the phone or when your line is busy. Messages are recorded by the telephone service provider, not your telephone.

Feature	Operation
Storing the Voice Mail (VM) access number	1 [MENU][0][7][1] 2 Enter your access number (max. 32 digits). → [Save] → [OFF]
Listening to Voice Mail messages	1 Press [↶] or [📞] , then press [VM] within 15 seconds. 2 Follow the pre-recorded instructions. 3 Press [OFF] when finished.

For further information, visit <http://www.panasonic.com/phonehelp>





Frequently asked questions

Question	Cause/solution
How can I increase handset volume level?	<ul style="list-style-type: none"> ● Press navigator key [▲] repeatedly while talking.
Why is the conversation noisy or cutting off?	<ul style="list-style-type: none"> ● Try to relocate the base unit so that distance from location to use the handset will be minimized. ● Send your unit to service, if your unit has same problem when the handset is next to the base unit.
Can I add another accessory handset to my base unit?	<ul style="list-style-type: none"> ● KX-TG5622 Yes, you can add up to 1 additional accessory handset. ● KX-TG5621/KX-TG5623 No accessory handset can be added for these models. ● To purchase accessory handset (KX-TGA560), please visit: www.panasonic.com
Can I keep battery charging all the time?	<ul style="list-style-type: none"> ● You can leave handset on the base unit or charger anytime. There is no damage to the battery.
How can I answer a call-waiting call (2nd call)?	<ul style="list-style-type: none"> ● Press [CALL WAIT] when you hear call-waiting tone.

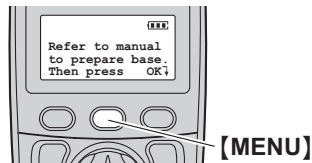
For further troubleshooting information, visit <http://www.panasonic.com/phonehelp> or refer to Operating Instructions.

Registering a handset to base unit

The included handset and base unit are preregistered. If for some reason the handset is not registered to the base unit, register the handset.

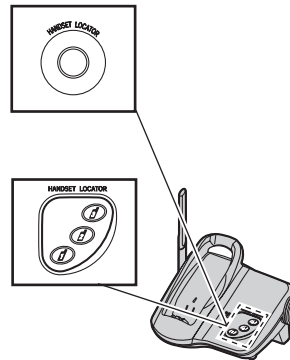
Handset

Press **[MENU]**, then press **[0][0]**.



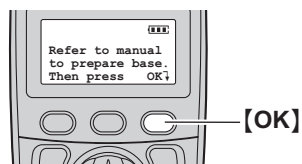
Base unit

- **KX-TG5621**
Press and hold **[HANDSET LOCATOR]** until the CHARGE indicator flashes.
- **KX-TG5622/KX-TG5623**
Press and hold **[1]**, **[2]**, or **[3]** until the CHARGE indicator flashes.
- Complete next step within 1 minute.



Handset

Press **[OK]**.



For further registration information, visit
<http://www.panasonic.com/RegisterYourHandset>

IMPORTANT!

If your product is not working properly. . .

1 Read this Quick Guide or Operating Instructions

- If you lost Operating Instructions, you can download at
<http://www.panasonic.com/phonehelp>

2 Visit our website:

<http://www.panasonic.com/phonehelp>

- FAQs and troubleshooting hints are available.

3 Contact us via the web at:

<http://www.panasonic.com/contactinfo>

4 Call us at:

1-800-211-PANA (1-800-211-7262)

- Monday - Friday 9:00am - 9:00pm (EST),
Saturday/Sunday 10:00am - 7:00pm (EST)

To order a replacement battery,

please call: 1-800-332-5368

Or visit: <http://www.panasonic.com/batterystore>